

Please be informed that the “Employee Termination Notice” / “Remittance Statement” (“the Forms”) for MPF Schemes under BCT’s trusteeship have been revised and the revised versions have been uploaded to the relevant websites. The key changes to the Forms are as follows:

1. A remark has been added to the Forms to indicate that termination reason is required if the employer requests to offset Long Service Payment/Severance Payment (“LSP/SP”) or there are accrued benefits attributable to the employer’s voluntary contributions.
2. Two termination reasons (i.e. “Permanent Departure from Hong Kong” and “Enrolment Error”/“Wrongly Apply”) have been deleted from the Forms because they are not necessary for either of purposes stated in 1. above.

Accordingly, please note that the selection of termination reasons from those set out in the Forms is only necessary for the handling of terminations involving requests to offset LSP/SP or accrued benefits attributable to employer’s voluntary contributions. In that regard, please note that:

- (a) the termination reasons which are relevant to LSP/SP offset are: “Retirement”, “Total Incapacity”, “Terminal Illness”, “Death”, “Redundancy”, “Resignation/Contract Completion” and “Dismissal (Non-forfeiture of ERVC’s vested benefit)”; and
- (b) the termination reasons relevant to employer’s voluntary contributions entitlement are: “Retirement”, “Total Incapacity”, “Death”, “Early Retirement”, “Terminal Illness”, “Dismissal (Forfeiture of ERVC’s vested benefit)” and “Dismissal (Non-forfeiture of ERVC’s vested benefit)”.

Other than in the context of (a) and (b) above, the provision of termination reason is unnecessary.

If there is any doubt as to how to fill in the Forms, please call AMTD MPF Hotline.

BCT 現已就所託管的強積金計劃中之「僱員離職通知書」/「付款結算書」(「該表格」)作出修訂，該表格已上載於相關網站，主要修訂如下：

- (1) 新增一項備註，列明如僱主要求把長期服務金 / 遣散費作出對沖，或僱員戶口內的累算權益包含有僱主自願性供款，僱主必須提供離職原因。
- (2) 刪除兩項離職原因 (即「永久性地離開香港」及「錯誤申請」)，因為根據上述 (1) 所列明的目的，此兩項原因並不需要。

因此，該表格內的離職原因只適用於處理有關把長期服務金 / 遣散費作出對沖，或戶口內的累算權益包含有僱主自願性供款的要求。請留意：

- (a) 與長期服務金 / 遣散費對沖相關的離職原因包括：「退休」、「完全喪失行為能力」、「罹患末期疾病」、「死亡」、「裁員 / 遣散」、「辭職 / 合約完結」及「解僱 (保留已歸屬之僱主自願性供款權益)」；及
- (b) 與僱主自願性供款歸屬權益相關的離職原因包括：「退休」、「完全喪失行為能力」、「死亡」、「提早退休」、「罹患末期疾病」、「解僱 (喪失已歸屬之僱主自願性供款權益)」及「解僱 (保留已歸屬之僱主自願性供款權益)」。

除上述 (a) 及 (b) 的情況以外，離職原因並非必要。

就填寫該表格的如有任何疑問，請致電 AMTD 強積金熱線。